

**MINE HILL BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
January 25, 2021**

**1. Call to Order**

**2. Statement of Compliance**

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 15, 2021 and the Randolph Reporter on January 21, 2021 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

**3. Roll Call**

Jennifer Antoncich	Yes	Diane Morris	Yes
Katie Bartnick	Yes	Srinivasa Rajagopal	Yes
Peter Bruseo	Absent	Jennifer Waters	Yes
Brian Homeyer	Yes		

**4. Executive Session**

On the motion of Brian Homeyer seconded by Katie Bartnick at 6:36 p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) **Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss.*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in category(s) 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

Motion of: Brian Homeyer

Seconded by: Srinivasa Rajagopal

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

**5. Regular Session – 7:00 p.m.**

6. **Flag Salute**

7. **Mission and Vision**

**Vision**

*We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.*

**Mission**

*Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.*

8. **Approval of Minutes**

- a. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **December 21, 2020**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **January 4, 2021**.

Motion of: Jennifer Waters

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

9. **Correspondence**

10. **Superintendent’s Report**

- Back to school status: students will be returning to a regular hybrid. Currently 48% of the students will be remote learners, all students will have the option to come in 5 days a week with the exception of 2<sup>nd</sup> & 3<sup>rd</sup> grades which will be on alternating A & B days.
- Free COVID testing February 9<sup>th</sup>.

11. **Presentations / Report**

- Specials Teacher’s Presentation – Cindy Pyrzyński, Mark Richardson, Courtney Smith

12. **Business Administrator’s Report**

- Quarterly transfer report
- Budget Information

13. **Public Discussion** – N/A

14. **FINANCE**

*Srinivasa Rajagopal, Brian Homeyer, Jennifer Antoncich*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **December 2020 payroll** in the amount of \$385,081.34. (including gross payroll amounts, district share of DCRP pension benefits, the state and district’s share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$704,539.41.

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$0.00

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of December 2020**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **month of December 2020** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. WHEREAS, the Board of Education of Mine Hill School District in the County of Morris, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**Facility Improvements at Canfield Avenue School**

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Mine Hill School District in the County of Morris, State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated "Debt Service Aid" and will be seeking state funding.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the

submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

- e. RESOLVED, that the Board of Education approves the **Horizon Dental Plan renewal contract for the period of 02/01/2021 to 01/31/2022**, renewal summary of rates as follows:

Coverage Type	Current Rate	Renewal Rate
Single	\$42.49	\$42.49
2 Adults	\$84.95	\$84.95
Family	\$135.95	\$135.95
Parent/Child	\$78.59	\$78.59

- f. WHEREAS, the Mine Hill Township Board of Education recognizes that the **legal costs for the 2019-20 Fiscal Year** exceeded 130% of the Statewide per pupil average. Mine Hill Township Board of Education restricts authorization to which employees are allowed to contact the Board attorney. Additionally, every legal bill is reviewed and approved by the Superintendent, Business Administrator and Supervisor of Instruction – Pupil Support Services.

Mine Hill Township Board of Education has determined that implementation of the further procedures outlined in N.J.A.C. 6A:23A-5.2(a)(3) beyond the aforementioned procedures already implemented would not significantly reduce legal costs, as evidenced by the fact that the excess legal costs incurred are the result of a high volume of litigation, grievances, protracted negotiations, and/or due process hearings initiated against the District, which the District has been compelled to defend over which the District has no control.

Motion of: Srinivasa Rajagopal

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

## 15. INSTRUCTION & CURRICULUM

*Committee of a whole*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Danielle Jackson, Caldwell University student, to conduct student teaching** 5 days a week for ½ the semester in Mrs. Hertz’s Special Education class and ½ the semester in Miss Friedland’s third grade class.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Syrena LoRe, William Paterson University student, to conduct 6 internship hours of leadership activities** with Mr. Zygmunt.

Motion of: Katie Bartnick

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	a. Abstain b. Yes

**16. PERSONNEL**

*Committee of a whole*

- a. RESOLVED, that the Board of Education approves payment to **Carolina Rodriguez** for completing her **merit goal, Registration Certification as a Registered School Business Administrator (RSBA)** in the amount of \$3,147.00, as per her 2020-2021 employment contract. (To be paid out of account #: 11-000-251-100-00-100)
- b. RESOLVED, that the Board of Education accept, with regret, the recommendation of the Superintendent and approves the **resignation of Margaret Nunnermacker, Special Education teacher**, effective February 1, 2021, for the purpose of retirement.

Motion of: Jennifer Waters

Seconded by: Srinivasa Rajagopal

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

**17. POLICY, OPERATIONS & PUBLIC RELATIONS**

*Committee of a whole*

- a. RESOLVED, that the Board of Education approves the following **Policies** for **Second Reading**:

<u>Policy #</u>	<u>Policy Title</u>
2624	Grading System

Motion of: Jennifer Antoncich

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

**18. BUILDING & GROUNDS**

*Pete Bruseo, Brian Homeyer, Jennifer Water*

The Buildings and Grounds Committee got together to discuss projects that will be considered to be added to the 21-22 SY budget.

**19. Presidents Report**

Board President reminded the Board Members to periodically monitor emails for any solicited feedback from the Administration.

**20. Dover Report**

*Katie Bartnick, Brian Homeyer, Diane Morris*

A new Adhoc Committee has been set up at Dover to review the send receive contract.

**21. MHEF Report**

*Jennifer Antoncich, Katie Bartnick*

If there is a need for a Before and After Care Program, Canfield Kids will be willing to provide those services.

**22. Liaison to the Mine Hill Township Report**

*Jennifer Antoncich, Jennifer Waters*

Nothing to report, however; it was mentioned that the Township was still interested in collaborating and in the previous offer for the LED outdoor sign.

**23. Community Committee Report**

*Katie Bartnick, Brian Homeyer, Diane Morris*

N/A

**24. Old Business**

The Finance Committee got together to discuss the FY 21-22 Budget.

**25. New Business**

Morris County Board Association virtual meeting 6:30-8:00 p.m. February 11<sup>th</sup>, March 14<sup>th</sup>, May 13<sup>th</sup>.

**26. Public Discussion – N/A**

**27. Executive Session – N/A**

**28. Return to Public Session – N/A**

**29. Adjournment**

On the motion of Brian Homeyer seconded by Katie Bartnick, the board adjourns the meeting at 8:26 p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes

Respectfully submitted,

***C. Rodriguez***

Carolina Rodriguez

Business Administrator/Board Secretary